



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
 ICT UNIT

UPLOADED

Date/Time: 1/5/2023

By: Rommel

Ref. no. DM 001-23

04 January 2023

DIVISION MEMORANDUM

DM No. 001, s. 2023

HUNTAHAN WITH TOP MANAGEMENT: TEACHERS EDITION

To: Assistant Schools Division Superintendents,
 Public Elementary and Secondary School Teacher – Representatives,
 All Others Concerned

1. DepEd Quezon will conduct Huntahan with the Top Management: Teachers' Edition, an online meeting between **1:00 p.m. to 5:00 p.m.** on **January 6, 2023 (Friday)**. **One elementary teacher - representative per municipality and one secondary school teacher** – representative (*preferably teacher organization president*) are advised to attend the meeting via Zoom on their available **vacant time only**.
2. To ensure the provisions of **DepEd Order No. 9, s. 2005** (*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*), the teacher - representatives may choose from the given schedule, subject to their free/vacant time to join the meeting and raise concerns to the Top Management in a short/limited time:

Attendees	Link
1st Batch of teachers with <u>vacant time</u> between 1:00 p.m. to 2:00 p.m	tinyurl.com/HuntahanBatch1 Meeting ID: 831 0061 8345 Passcode: 12345
2nd Batch of teachers with <u>vacant time</u> between 2:30 p.m. to 3:30 p.m	tinyurl.com/HuntahanBatch2 Meeting ID: 831 6268 7509 Passcode: 12345
3rd Batch of teachers with <u>vacant time</u> between 4:00 p.m. to 5:00 p.m	tinyurl.com/HuntahanBatch3 Meeting ID: 812 8893 4163 Passcode: 12345

3. Topics / Agenda for Huntahan with Top Management are the following:
 - National Achievement Test (NAT)
 - Consultation on Classroom Issues and Concerns
 - Other matters

DEPEDQUEZON-TM-SDS-04-009-003



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4. Teacher organization presidents or representatives who will attend the huntahan/meeting are requested to prepare and consolidate their respective concerns to be raised to the Top Management during the huntahan/meeting.
5. Participants/attendees are required to rename their zoom account with the following format, **Full Name_School Name** for proper identification. Please be reminded also to put on the video/camera during the meeting. The host / facilitator shall remove the participants in the meeting who will be found non-compliant with the online meeting reminders.
6. Teachers with internet difficulty may stay in an area with better internet connection and with strict adherence to health and safety protocol.
7. All expenses relative to this activity shall be chargeable against local fund / MOOE subject to usual accounting and auditing procedures.
8. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

oal/sdsd01/04/2023

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